



**PTA Meeting
29 February 2024
AGENDA**

Apologies: Felicity Cleaver, Jemma Shepherd, Helen Wickes, Cara Sarkar, Laurie Barton

Present: Sara Russell, Ellie Hutchinson, Michelle Docking, Matt Pooley, Sian Oustayiannis, Lou Roberts

Review of previous events

- Quiz night
 - Fun event, enjoyed by all
 - Raised £571.65 in total
 - Possibility of second quiz night in spring term
 - Look to get it booked in the schedule at AGM 2024
- Winter Wonderland
 - Lovely event, bit different went down well
 - Same event next year
 - Look at borrowing flood lights next year
 - More card machines that are charged
 - Total raised £6,030.70
 - Includes nearly £1800 on raffle (Ellie to double check)
 - Includes estate agent boards £1700
 - Try and get some notes written up for next year so volunteers can refer to that
- Hot choc Fridays
 - Ellie to confirm total
- PJ Parties

- Final figure to come
- Went well - keep to Feb timing

Upcoming events

- Mother's day present room
 - Brilliant response from volunteers
 - Write labels beforehand
 - Send out reminders ASAP
 - Present sort - Thurs night
- Easter Eggs for kids
 - PTA agreed to buy
 - Action - PTA to buy eggs
- Bounce for Books
 - 26 April
 - Considerations for SEN children to ensure the event can be enjoyed by everyone
 - Action - PTA to book bouncy castle and get letter/sponsorship form out before Easter hols
- Sports Day / Ice cream after school
 - Thursday 23rd May
 - Look into table top freezer that's easy to store
 - Action - Put request out to see if we can get one donated
- Superman present room
 - Fri 14th June
 - Same as Mother's Day
 - Action - gifts need sourcing, letter sent out and put on website
- Summer Fair
 - Went very well but a huge amount of work with all the stalls. Look to do something a little different this year - make it more a Family Fun Day. Still have tombolas but not all the other stalls.
 - BBQ
 - Very popular, need more options to try and ease queuing
 - Sian confirmed we can use kitchen to prep items such as sausage rolls, jacket potatoes etc
 - Estate agent boards
 - Action - Sara to contact Complete
 - Programme
 - Action - Sara happy to produce this again unless anyone else wants to?
 - Raffle

- Sian to check whether Juniors want to do a joint one
- Sara happy to lead on this again
- Aspire Active
 - Sara to contact them to see whether they'll attend for free again
- Liz England dance demo to be confirmed
- Ms T to sing - Sian confirmed she's available
- Look at extending the timings slightly as a Saturday - 12:30-3pm
- Summer Festival - family fun day vibe

AOB

- Sophie Simmons - hoodies email needs responding to.
- Leavers mugs for year 2 to be purchased as usual
- Telford Top Up - every time we send messages following an event with total raised, we can include a note about Telford Top Up to try and increase donations.
- Easy Fundraising - basically a replacement for Amazon Smile which is no more.
 - Sara to produce a 5 ways to help TIS
- Sunflower challenge - need to buy
 - Sian to email details
 - Sara to source materials