



**PTA AGM & 2024/2025 Meeting
26th September 2024
AGENDA**

❖ **In attendance:**

- Sara Russell
- Ellie Hutchinson
- Laurie Barton
- Laura Mitchell
- Matt Pooley
- Caroline Leavers
- Nicola Healy
- Jo Green
- Natalie Jarvis
- Natalie Wilshire
- Louise Roberts
- Stephen Steinhaus
- Parti Sharma
- Michelle Docking
- Petra Aidi
- Nikki McGavin

❖ **Apologies**

- Cara Sakar
- Phil Leavers
- Jemma Shepherd
- Helen Wickes

❖ **Chair Report**

➤ **Earnings report:**

Event	Cash taken	Zettle taken	Expenses	Net Profit
Uniform Sales	141.60	0.00	0.00	141.60
Quiz	1,085.90	633.56	1,147.81	571.65
Christmas Fair (incl. Estate Agent boards & programme sponsorship)	5,398.60	1,062.39	2,062.29	4,398.70
Christmas Raffle	424.80	1,147.50	0.00	1,572.30
Frogg Trees	30.00	0.00	0.00	30.00
Hot chocolate sales	59.70	0.00	0.00	59.70
PJ Parties	370.00	67.84	72.60	365.24
Mother's Day Present Room	752.00	245.00	361.95	635.05
Sponsored Bounce	1,887.00	1,140.00	75.00	2,952.00
Superman Present Room	441.50	627.50	408.66	660.34
Summer Fun Day (incl. programme sponsorship)	4,312.17	1,285.46	2,515.76	3,081.87
Summer Raffle	783.50	0.00	0.00	783.50
Sports Day/Last day ice creams	161.10	131.50	0.00	292.60
Telford Topup	195.00	0.00	0.00	122.50
Easy Fundraising	0.00	0.00	0.00	0.00
Stikins	43.13	0.00	0.00	43.13
TOTAL RAISED				15,782.68

❖ **Grand total raised: £15,782.68**

❖ **Items PTA paid for during school year 2023/24:**

Item	Total
Library books	£3,000.00
Dishwasher	£404.00
Bookbags	£575.03
Leavers' mugs	£329.40
Poet October 2023	£350.00
Compost	£10.47
Easter eggs	£65.00
Spark Yard - music for the school	£360.00

❖ **Head's Report**

- Thanks given for the funds raised
- Government funding for school does not cover the school needs
- Summer Fayre had great feedback
- PTA and our activities are part of a community
- Thank you for organising Sian's gift
- Highlight for teacher and students is the library, now furnished with books
- 2024/2025 project - OPAL school (Outdoor Play and Learning)
 - Behind the Year 1 Outdoor area needs to be updated
 - Re-floor this area
 - Take away the fence to open up the playground
 - Massive sand pit
 - Gym equipment
 - Broad agreement that this works

❖ **Additional 2024/2025 requests**

- Leamington Music Education - a string quartet for a different musical experience (January) - £150
 - All in agreement for approval
- Spark Yard - pay for this again - £300 with a discount
 - All in agreement for approval

- KS1 scheme for maths and maths fluency - Number Sense - it is quite static
 - Mastering Number - Ofsted said they approved of taking this on board
 - Have a lead teacher trained for each year
 - Each child should have a rekenrek
 - 60 free and we need another 120 for every child to be able to access the programme - £454.80
 - All in agreement for approval
- Water bottles are leaking in bookbags
 - Clip and cozi
 - We need to research these to find additional
 - Dave Brooker could source and print logo
 - Sophie Simmons could be a possibility and Petra will also look into merchandising

❖ **Committee Roles**

- Chair
 - Nomination: Sara nominated by Ellie
 - Second: Laurie
 - Nomination: Nat from Laurie
 - Second: Ellie
- Secretary
 - Nomination: Laurie nominated by Ellie
 - Second: Michelle
- Treasurer
 - Nomination: Petra nominated Laurie
 - Second: Sara
 - Nomination: Matt nominated by Sara
 - Second: Michelle
- Other
 - Potential for a fundraising role?
 - Let's build out and then for 2025/2026 we would have a fully-fledged role
 - Present Room President
 - Nominated: Ellie by Sara
 - ◆ Second: Nat
 - Winter Wonderland Lead
 - Nominated: Michelle nominated by Laurie
 - ◆ Second: Sara

❖ **Class Reps**

- **Magenta:** Jo Haveron
- **Crimson:** Frankie
- **Cherry:** Laura Mitchell
- **Sunshine:** Sara Russell
- **Primrose:** Cara Sakar
- **Amber:** Laurie Barton
- **Turquoise:** Nat Wilshire
- **Sapphire:** Sophie Simmonds
- **Indigo:** Ellie Hutchinson

❖ **2024-2025 events:**

- ❖ Calendar dates confirmed:

Winter Wonderland	Friday December 6
Pyjama Parties (Year 1 and 2)	Wednesday 12th & Thursday 13th February
Quiz Night	Friday March 7
Mother's Day Present Room	Friday March 28
Sponsored Bounce	Friday May 16
Superman Present Room	Thursday June 12 (Year 2 are on trip on 13)
New Parents Evening	Monday June 23
New Parents Storytime (Refreshments)	Monday June 30
Summer Fayre	Saturday July 12

❖ **AOB**

- ❖ Cubbington Village Hall - giving away in need - should we sort and pass on + Community Pantry on Pound Lane
- ❖ Corporate fundraising
 - Stikins - need to be better at promoting this in 2024/2025
 - Need to also push Telford Top Up and Easy Fundraiser
 - Want to explore Asda Rewards
 - Tesco Blue Coin - we would need to pick a particular activity but then we could use this as well
 - Match funding - call out

- ❖ Sponsorship + Raffle prizes
 - Gain more fundraising through sponsorship packages
- ❖ Communications calendar
- ❖ PTA dates on the school website calendar
 - Facebook page linked to this calendar
 - Will be asking for class reps to go onto the website
- ❖ Banner Buzz
 - Purchase and print a vinyl banner on the outside railings
 - With A6 wallets to stick on the banner for announcements
 - Show our presence and communicate
- ❖ Winter Wonderland
 - Mrs Jarvis requested that we consider the grotto location
- ❖ Telford Tokens
 - At the school's discretion to hand out tokens for the Fayres
- ❖ PTA will buy eggs for 2025 Easter
- ❖ Will provide treats for children - Friday 20th December
- ❖ Could we add a bake sale to the hot chocolate day
 - Or could we do this in the summer instead of an ice cream sale
- ❖ Ellie will transfer responsibility for the Charities Commission to new Co-Chairs Sara and Natalie
- ❖ Sara will remove and add bank and cheque signatories as appropriate
- ❖ Ellie will pass over work she's done on Gift Aid for PTA to reapply