



SMILES BEHAVIOUR POLICY

Policy Manager:

SMILES Club Manager

This Policy is available for Staff and Governors on OneDrive.
This Policy is available for parents on the SMILES page of Telford Infant School website.

SMILES uses effective behaviour management strategies to promote the welfare and enjoyment of children using the Club. Working in partnership with parents, we aim to manage behaviour using clear, consistent and positive strategies.

Aims - Our Behaviour Policy aims to:

- promote a high standard of consistently good behaviour in a happy and safe environment
- safeguard pupils and promote their welfare
- promote exceptional standards of positive behaviour
- create a consistent approach that encourages and reinforces good behaviour
- encourage a consistency of response to all types of behaviour
- develop pride and a positive self image of ourselves and our club
- empower all staff to promote positive behaviour and to deal with any unsafe behaviour
- ensure that the club's expectations and strategies are widely known and understood
- encourage the involvement of both home and the club in the implementation of this policy

Whilst children are at SMILES we expect them to:

Comply with SMILES rules. These reflect Telford Infant School's 'Rules Matter' and are as follows:

- We make safe choices
- We are kind, polite and caring
- We are proud of our Club

Staff will encourage positive behaviour by:

- acting as positive role models
- making expectations and what acceptable behaviour looks like clear to all
- emphasising positive behaviour, effort and achievements by praise.
- offering a variety of play opportunities to meet the needs of the children attending the club

Strategies for Managing Inappropriate Behaviour

If you make an unsafe choice about your behaviour you will:

1. Be told why your choice is unsafe.
2. Be reminded that your choice is unsafe.
3. Have some time to think about your unsafe choice with adult support.
4. Reflect on your unsafe choice with the SMILES Club Manager.

Parents are informed of their child's behaviour as soon as is deemed appropriate by the SMILES Club Manager.

There are times when a child's choice of behaviour will mean that the consequences will bypass stages 1, 2 & 3 and the SMILES Club Manager will become immediately involved.

These types of unsafe behaviour include:

- Physically and deliberately hurting another child – leaving a mark, bruise or cut; biting; fracturing a bone (which may or may not show a mark)
- Using deliberate, threatening verbal aggression at a child or an adult

- Swearing (including written comments and non-verbal gestures) at a child or a member of staff
- Physically and deliberately hurting an adult
- Spitting at another child or adult
- Attempting to leave the school premises unaccompanied
- Wilful damage of school or personal property

This involvement will mean that the SMILES Club Manager will speak to the child's parent to discuss the issue.

If any unsafe behaviour includes racist comments or bullying, this must be reported to the Head Teacher of the relevant School immediately.

Children should always be positively acknowledged – it is the child's behaviour choices that are unsafe, not the child.

In employing appropriate sanctions the Club takes into account pupil's age, any special educational needs or disability they may have, and any religious requirements affecting them.

Staff will consult with parents to formulate clear strategies for dealing with persistent inappropriate behaviour. A child's place at the Club may be withdrawn due to ongoing unsafe behaviour.

Statement on Anti-Bullying

Bullying of any kind is unacceptable and will not be tolerated at SMILES Club.

SMILES is committed to developing an anti-bullying culture where no form of bullying will be tolerated. Every child has the right to feel safe and happy in our Club. If bullying does occur, children should be able to tell and know that incidents will be dealt with promptly and effectively. We are a *telling* Club. This means that anyone who knows that bullying is happening is expected to tell a member of staff.

As a Club we take bullying seriously. Children and parents are assured that they will be supported when bullying is reported.

The Club follows the Anti-bullying statement outlined on Telford Infant School's Behaviour Policy which can be found on the school website.